

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #15-048
"CORRECTION"**

OPENING DATE: 15 Apr 15 **CLOSING DATE:** 29 Apr 15 **AGENCY:** 5704 **PIN:** 019

POSITION: ENVIRONMENTAL SPECIALIST (Natural Resources Specialist)

STARTING SALARY: 33,419.49

LOCATION OF POSITION: Camp Shelby Joint Forces Training Center, Camp Shelby, MS 39407

TELEPHONE INQUIRIES: Mr. Frank Janotta (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED TO: MS Military Department, ATTN: JFH-MS-C-HR, Post Office Box 5027, Jackson, MS 39296-5027. **STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON CLOSING DATE.

***SPECIAL CONDITION:** MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.*

MINIMUM QUALIFICATIONS:

1. Bachelors Degree from an accredited four (4) year college or university in the environmental, natural sciences, OR, natural resources discipline and one (1) year of related experience. **PROOF OF EDUCATION WITH A COPY OF TRANSCRIPT OR DIPLOMA MUST BE SUBMITTED WITH APPLICATION;**

OR

Graduation from a standard high school or GED equivalent and five (5) years directly related experience **AND MUST HAVE COMPLETED THE OSHA ENVIRONMENTAL SPECIALIST COURSE OR EQUIVALENT.**

2. Must possess a valid state driver's license and if authorized to operate a Government Vehicle, have the ability to obtain and maintain a US Government Motor Vehicle Operator's ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**

3. Knowledge of environmental laws and regulations is required.

4. Practical knowledge of important historic, cultural, and natural resources (including land, vegetation, fish, wildlife, endangered species, forests) and the relationship between the preservation and management of these resources and environmental protection is desired.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

1. Serves as the principal technical advisor to the Camp Shelby Environmental Officer on natural resources related issues. Insures interaction between the staff elements is adequate to insure all aspects of the projects are addressed.
2. Cross trains with Pollution Prevention/Compliance staff to assist with compliance inspections.
3. Ensures compliance with applicable regulations.
4. Ensures the integration of the NEPA process in the planning phase of a project and ensure an appropriate level of environmental documentation is developed.
5. Assists with management with the natural and cultural resources under control or use by the MSARNG.
6. Must be familiar with and able to guide projects to avoid sensitive area /issues and insure minimum project impact.
7. Monitors all projects to ensure adherence to the specification of the project description.
8. Assist with forest management for the MSARNG.
9. Assist with the integration and implementation of the geographic information system program.
10. Maintain a Wildland Firefighter Type 2 or above certification and participate in the MSARNG Prescribed Burn/Wildland Firefighting Program.
11. Become a member of the Installation Spill Response Team and be able to assist with the spill remediation and response.
12. Operate brush truck, ORV's and heavy equipment. Ability to navigate from topographic maps.
13. Familiarity with Geographic Information System software (ARCGIS) is a plus.
14. Performs other related duties as assigned.

AREA OF CONSIDERATION: OPEN COMPETITIVE

AGO Form 14-R (Revised 1Oct 14)

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SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are essentially military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

RESUMES WILL NOT BE ACCEPTED. Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 6/14), MS MILITARY DEPARTMENT AND AGO Form 82-2R, dated 2 Jul 14.** Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, website: www.ms.ng.mil, or by written/telephonic request to the Mississippi Military Department, ATTN: JFH-MS-C-HR, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6243). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

Military Membership is desired.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND CHECK.